

Business Meeting Agenda
Brown County Joint Municipal Court Administrative Committee Meeting
Town of New Denmark Town Hall
5531 W Town Hall Rd. Denmark, WI 54208
Thursday, June 15, 2023 at 7:00 PM

The Court Administrative Committee, comprised of representatives of the ten Towns that are members of the Brown County Joint Municipal Court, will hold a meeting on Thursday, June 15, 2023 at the Town of New Denmark Town Hall
5531 W. Town Hall Rd, Denmark, WI 54208

Please Note: Each municipality must have a representative in attendance at all meetings. If for some reason you will not be there, please call Treasurer/Secretary Ossmann @ 920-655-1271.

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Affidavit of Posting
- 4) Roll Call and Introductions
- 5) Review and approval of previous meeting minutes (March 16, 2023)
- 6) Judge's Report
 - a) Agreement between Municipal Attorney's and Judge to amend.
 - b) 2024 Court Dates
 - c) Update on Clerk of Courts Position
- 7) Clerk of Courts Report
 - a) Update on Past Due Citation Balances/Disposition
- 8) Treasurer/Secretary Report
- 9) Financial Report/Review of Income/Expense/Certification.
- 10) Approval of Payments/Checks to be signed.
- 11) New Business:
 - A. Next Court Dates: July 13, 2023 and September 21, 2023 at 3:00 PM.
 - B. Review/amend Bank First authorized checking account signer list.
 - C. Temporary Employee Compensation (As a regular employee may be absent from their duties)
 - D. 2024 Preliminary Budget
- 12) Adjournment

Next meeting to be held at the Town of Glenmore, September 21, 2023.
An updated agenda may be posted 24 hours before meeting time.

Meeting rotation:

September 21, 2023 Town of Glenmore
December 21, 2023 Town of Holland
March 21, 2024 Town of Morrison
June 20, 2024 Town of Rockland
September 19, 2024 Town of Humboldt

December 19, 2024 Town of Eaton
March 20, 2025 Town of Wrightstown
June 19, 2025 Town of Scott
September 18, 2025 Town of Green Bay
December 18, 2015 Town of New Denmark

Lana Ossmann, Treas/Sec for Br. Co. Jt. Municipal Court, on behalf of Mike Van Lanen, Chair, Court Administrative Committee & Town of Scott